

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

APPROVED Minutes for the Meeting held on Friday, February 25, 2022
Virtual Via ZOOM

I. Opening Procedures

- A.** Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Talya Drescher at 1:35

B. Adoption of Agenda

Moved by *Jesus Torres* **Seconded by** *Lindsay Walker*

Board Member	Aye		Nay	Abstain	Absent
Jeanne Adams					x
Regina Carver					x
Talya Drescher	x				
Marlo Hartsuyker	x				
Roberto Martinez	x				
Jesus Torres	x				
Lindsay Walker	x				

C. Pledge of Allegiance

D. Roll Call Present Absent

Board Members

Jeanne Adams	_____	_____x_____
Regina Carver	_____	_____x_____
Talya Drescher	_____x_____	_____
Marlo Hartsuyker	_____x_____	_____
Brian Sevier	_____x_____	_____
Jesus Torres	_____x_____	_____
Lindsay Walker	_____x_____	_____

Administration

Charmon Evans	_____x_____	_____
Darlene Hale	_____x_____	_____
Veronica Solorzano	_____x_____	_____

E. Board Action Item: Pursuant to Government Code Section 54953(e)

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Director's Recommendation: The Executive Director recommends approval of Government Code Section 54953.

A short discussion followed.

Moved by Marlo Hartsuyker Seconded by Jesus Torres

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver				x
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesus Torres	x			
Lindsay Walker	x			

F. Public Comments – This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown requirements.

If you would like to make a public comment, you will need to raise your hand in zoom. You then will be called on by the board president.

NONE

G. Directors Reports

Darlene-We are in the midst of ELPAC testing. Intervention teachers giving the test. We hope to finish before spring break. Parent Ed night this week, focus on growth mindset. We had 18 parents attend.

Veronica-Parent teacher conferences done today. They are being held on ZOOM. Great to see how well the students are doing.

Charmon-First I would like to let you know that our beloved founder took a fall and is currently in a rehab facility. She sends her best, recovering very well. We had a COVID surge here in January, with students and staff. We made a quick decision to not hold the enrichment classes and used those teachers to cover for classroom teachers. Our top priority is core instruction. Grateful to all the teachers and staff. Enrichment teachers were incredibly flexible. It is amazing having 10 additional fully credentialed teachers on campus. We have started in-

person tours for families interested in our school. Two more next week. The lottery will be held next Friday, March 4th.

H. Board Reports, Correspondence, and Communications

None

I. Advisory and Auxiliary Reports

1. School Site Council

Just met this Tuesday, they received a preview of several reports that you will see today. LCAP, SARC and the safety plan.

2. ELAC

Charmon and I worked to move meetings on the same day. Very valuable group. They went over the Safety Plan. Happy with the turnout.

3. Parent, Teacher, Student Association

Presented the nominating committee. Still looking for the President Position. Mandated for PTSA. Committee has been trying to interact with parents. Currently having See's candy fundraiser. Recently held Panda Express dine out.

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of the December 10, 2021, Special Board Meeting, Audit Committee**
2. **Minutes of the December 10, 2021, Regular Board Meeting**
3. **Ratify New Hires**
4. **Ratify Sub Rate increase to \$185 a day**
5. **Purchases to Ratify**
6. **Winter CONAPP, Consolidated Application**

Moved by Marlo Hartsuyker Seconded by Talya Drescher

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver				x
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

B. Items for Action, Discussion and or Information

1. **Topic/Agenda Item: Review and Approval of the November and December Financials**

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the November and December Financials. Lisa went over the financials. A short discussion followed.

Moved by Marlo Hartsuyker Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver				x
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

2. **Topic/Agenda Item: Review and Approval of the Audit Committee's recommendation for 2021-2022 Auditor**
Personnel Involved: Charmon Evans, Jesus Torres, Regina Carver, and Roberto Martinez
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the Audit Committee's choice for 2021-2022 Auditor Charmon Evans
Executive Director
Audit Committee looked at 3 different proposals. In the end the committee's final recommendation is to continue with Christy White. A short discussion followed.

Moved by Jesus Torres Seconded by Roberto Martinez_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver				x
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

3. **Topic/Agenda Item: Review and Approval of the UPCS Safety Plan**
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the UPCS Safety Plan.

Charmon stated that the School Site Council must review yearly. The Safety committee was formed and met a few weeks ago. The Safety Plan does not get published. No changes were made. A short discussion followed.

Moved by Lindsay Walker_Seconded by Talya Drescher

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver				x
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

4. **Topic/Agenda Item: Review and Approval of the revised CPP, COVID-19 Prevention Plan**
Personnel Involved: Charmon Evans
Fiscal Implications:
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the revised CPP, COVID-19 Prevention Plan. This is the latest version. We receive updates from VCSSFA.

Moved by Lindsay Walker Seconded by Roberto Martinez

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver				x
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

5. **Topic/Agenda Item: Review and Approval of the revised #000 Parent and Family Engagement Policy**
Personnel Involved: Charmon Evans
Fiscal Implications:
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the revised #000 Parent and Family Engagement Policy. School Site Council reviewed the policy this week. They made one change to the Parent/Teacher conference section. It reads that the middle school students will have two conferences, when in fact the second conference is only by request. A short discussion followed.

Moved by Talya Drescher Seconded by Marlo Hartsuyker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver				x
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

6. Topic/Agenda Item: Review and Approval of the 2022-2023 School Calendar for UPCS

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2022-2023 School Calendar for UPCS

We are following the same pattern as in previous years. A short discussion followed.

Moved by Marlo Hartsuyker Seconded by Talya Drescher

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver				x
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

7. Topic/Agenda Item: Review and Approval of the 2020-2021 SARC

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2020-2021 SARC.

This is an annual report that must be posted to our website by February 1st. It's a compilation of all data reports. A short discussion followed.

Moved by Lindsay Seconded by Marlo Hartsuyker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver				x
Talya Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesús Torres	x			
Lindsay Walker	x			

8. Topic/Agenda Item: Presentation on the Annual Update to the 2021-2022 LCAP and Budget Overview for Parents

Personnel Involved: Charmon Evans

California's 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. Section 124(e) of Assembly Bill 130 requires LEAs to present an update on the Annual Update to the 2021–22 LCAP and Budget Overview for Parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board or body of the LEA. At this meeting, the LEA must include all the following:

- The Supplement to the Annual Update for the 2021–22 LCAP (2021–22 Supplement).
- All available mid-year outcome data related to metrics identified in the 2021–22 LCAP; and
- Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP.

The 2021–22 Supplement is considered part of the 2022–23 LCAP for the purposes of adoption, review, and approval, and must be included with the LCAP as follows:

- The 2022–23 Budget Overview for Parents
- The 2021–22 Supplement
- The 2022–23 LCAP
- The Action Tables for the 2022–23 LCAP
- The Instructions for the LCAP Template

As such, the 2021–22 Supplement will be submitted for review and approval as part of the LEA's 2022–23 LCAP. Charmon gave a long presentation of the LCAP. A lengthy discussion followed.

III. Board of Directors Announcements/Remarks

Marlo-VCOE will be holding an Equity Conference. Virtual Conference March 22,2022
Marlo will send out flyer. 2:00-5:00 Breakout sessions. Program will come out soon.

IV. Future Agenda Items: Next Meeting, March 25, 2022

V. Adjournment: 3:13 p.m.

